## THE GANDHIGRAM RURAL INSTITUTE (Deemed to be University)

GANDHIGRAM – 624 302 :: DINDIGUL DISTRICT :: TAMIL NADU Ministry of Education, Govt. of India Accredited by NAAC with 'A' Grade (3<sup>rd</sup> Cycle)

# NOTIFICATION

Recruitment of Lower Division Clerk and Multi-Tasking Staff (Temporary) through written test followed by Walk in Interview

# Venue : Indira Gandhi Block of GRI. Date : 06.04.2024 Time: 10.00 A.M.

1. The Candidates are requested to provide original evidence of the particulars at the time of interview without fail.

2. The Candidates are informed to download the Registration Form and bring the filled-in form at the time of Interview.

SI. No.	Name of the Post	No. of post	Consolidated Salary per month	Essential Qualification		
1	Lower Division Clerk (Outsourcing)	3	Rs. 20,250/-	<ol> <li>A Bachelor's Degree from any recognized Institute/University.</li> <li>Proficiency in Typing in English @ 35 wpm.</li> <li>Knowledge of Computer Applications.</li> </ol>		
2	Multi-Tasking Staff (Outsourcing)	3	Rs.16,740/-	<ol> <li>10<sup>th</sup> pass from a recognized Board (or)</li> <li>ITI pass</li> <li>Knowledge in operating office equipments</li> </ol>		

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### REGISTRATION FORM

#### Walk-in-Interview on 06.04.2024

#### Name of the post : Lower Division Clerk (Temporary)

Name of the candidate							
Gender	Male Female						
Community	SC ST OBC UR EWS						
Date of Birth	DD/MM/YYYY Age						
Address for Communication Pin Code							
Cell No.							
E-mail.							
PAN							
Aadhar No.							
Educational Qualification:							
Diploma/ Certificate Course				(	_%)		
10 <sup>th</sup>				(	_ %)		
12				(	%)		
UG				(	_%)		
PG			n.	(	_%)		
Technical Qualification				(	_%)		
Computer Knowledge							
Details of Experience `							
Name of the Post							
I.	Organization	From	10	Tota	/		
and the second					11		
	Gender Community Date of Birth Address for Communication Pin Code Cell No. E-mail. PAN Aadhar No. Educational Qualification: Diploma/ Certificate Course 10 <sup>th</sup> 12 UG PG Technical Qualification Computer Knowledge Details of Experience `	Gender       Male □ Female □         Gommunity       SC □ ST □ OBC □ UR □         Date of Birth       DD/MM/YYY Age         Address for Communication	Gender       Male       Female          Gender       SC       ST       OBC       UR       EWS          Date of Birth       DD/MMYYYY Age	Gender       Male Female         Gommunity       SC ST OBC UR EWS         Date of Birth       DDMMYYY Age	Gender       Male       Female		

Signature of the Candidate

#### FOR OFFICE USE ONLY

The qualification and experience are mentioned in the notification are verified with the original certificates and found correct. He/she is eligible to attend the Interview.

1.

(Name & Signature)

(Name & Signature)

2.

(Name & Signature)

3.

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## **REGISTRATION FORM**

#### Walk-in-Interview on 06.04.2024

#### Name of the post : Multi-Tasking Staff (Temporary)

1.	Name of the candidate						
2.	Gender	Male Female					
3.	Community	SC ST OBC UR EWS					
4.	Date of Birth	DD/MM/YYYY Age		_			
5.	Address for Communication						
	Pin Code						
	Cell No.						
	E-mail.				1		
	PAN						
	Aadhar No.						
6.	Educational Qualification:						
	Diploma/ Certificate Course				(	_%)	
	10 <sup>th</sup>			4	(	%)	
	12		-		(	%)	
	UG				(	%)	
	PG	1			(	%)	
	Technical Qualification				(	_%)	
	Computer Knowledge				1		
7.	Details of Experience `						
	Name of the Post	Name of the University / Institute /		vice(s)			
	I.	Organization	From	То	Total	-	
	I. II.						
	III.				-		

Signature of the Candidate

#### FOR OFFICE USE ONLY

The qualification and experience are mentioned in the notification are verified with the original certificates and found correct. He/she is eligible to attend the Interview.

1.

(Name & Signature)

(Name & Signature)

2.

3.

(Name & Signature)



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