

## ऑयल एंड नेचुरल गैस कॉरपोरेशन लिमिटेड

# Oil and Natural Gas Corporation Limited Infocom Services, 10th Floor, East Wing, CMDA Tower-1 No.1, Gandhi Irwin Road, Egmore, Chennai- 600008

### Advertisement No. CHN/IS/RR/CONSLT-2024-25

ONGC Chennai invites qualified & experienced retired ONGC Radio Officers to appear for Junior Consultants and Associate Consultants for engaging as Radio Operators in round the clock 8 hour shift duty in Radio Room at 10th Floor East Wing, ONGC, CMDA Tower-I, Egmore, Chennai on temporary basis for a period of one year or till the completion of Drilling as per following details:

#### I. Details:

SI. No.	Post	No. of posts & Discipline(s)	Required Experience
1.	Junior Consultant (upto E3 level) / Associate Consultant (E4 to E5)	3 (Three) Marine Radio Officers	Retired ONGC Radio Officers who retired at up to E3 level for Junior consultant posts & at E4 to E5 level for Associate consultant Posts. Marine Radio discipline with at least 10 years of experience in radio operations.

Note: No. of posts (Junior Consultant and Associate Consultant) may vary depending on availability and requirement of ONGC.

- I. How to Apply:
- 1. Application in the attached format may be sent to the following email ID rrochn@ongc.co.in.
- 2. Eligible candidate(s) can also submit the application in person in Infocom Section, 10<sup>th</sup> Floor, CMDA Tower-I, Chennai respectively.
- 3. For further clarification, may contact Shri A.Manivannan, GM(E&T), Infocom Services, Chennai +91-9442500700
- II. Last date of receipt of applications: 04.03.2024 at 16:00 hrs.
- III. Date and venue for the interview will be intimated to the shortlisted candidates in due course of time through emails. No TA/DA/Accommodation shall be paid for personal Interview
- IV. Period of Engagement: The engagement shall be purely on temporary basis for a period of 01 (one) year or till the completion of Offshore Deep Water Drilling. The engagement of superannuated radio officers may be terminated if the drilling is completed earlier by giving a notice of one month.

#### V. Terms and conditions:

The retired radio officer should have valid GMDSS and COP (RTR/RTG) Licenses from Ministry of Communication

The retired radio officer should have superannuated from ONGC services and having minimum 10 years of experience of Radio operations.

Age should be 64 years or less as on 04.03.2024.

## Other Terms and conditions of the engagement:

- i) He/She will not be eligible for any other Benefits/Allowance/ Facilities/Incentives etc. as admissible to regular/tenure employee of the Corporation.
- ii) Engaged personnel shall be required to work in Radio Room at CMDA Tower-I, ONGC, Egmore, Chennai or any other location as decided by Competent Authority, as Competent person in Round the Clock shift duty. However, in case of exigency, he/she shall work for extended hours/holidays to complete the work without any additional payment. Duty pattern may also change at the discretion of the management.
- iii) He / She shall be eligible for weekly off as per duty pattern.
- iv) ONGC shall have the right to cancel the engagement at any time without assigning any reason thereof by giving one month's notice.
- v) The engaged personnel will not have any financial power.
- vi) The engaged personnel will have to make his/ her own arrangements of stay in Chennai. However Bachelor accommodation (only lodging) will be provided at Company's expense to the engaged persons who are from outside of Chennai, if requested by the individual.
- vii) He / She will have no right to claim for regular employment in ONGC later, by virtue of this contractual engagement.
- viii) The selected candidate will have to sign an agreement/contract with ONGC for the prospective period.
- ix) Terms and conditions of this engagement shall be subject to change(s) from time to time based on Company's latest policy. In case of any conflict, guidelines published by the company through different circulars / office orders or through its official portal shall be considered as binding.
- x) 80% of the monthly honorarium along with the reimbursement towards phone charges would be paid on monthly basis. The remaining amount of 20% of the monthly honorarium shall be paid after assessment of the performance at the end of the engagement period and on completion of assigned tasks.
- xi) In case of absenteeism, deduction @ (Monthly Honorarium payable /Days of respective month) per day for the entire period of absence shall be applicable from the monthly payment due to him.
- VI. Roles and responsibilities during duty/tenure:

The Radio Operator shall be posted in shift duty pattern and shall be responsible for all activities

associated manning of Radio Room such as:

The primary duties of a Radio Operator include transmitting and receiving radio messages, monitoring radio traffic, keeping radio logs, ensuring proper functioning of the radio equipment.

Providing information about air traffic to pilots, including flight plans, weather conditions, and other relevant details, monitor emergency frequencies to provide assistance during distress calls.

Maintaining contact with other operators to exchange information on the status of aircraft or vessels in the area, monitoring radio signals to identify possible safety hazards during severe weather conditions and cyclones, coordinating with other teams to determine the best course of action in emergency situations and keeping a log of all transmissions and receptions.

Transmitting messages related to flight plans, take-off and landing schedules, cargo loads, fuel levels, and medical emergencies to the offshore rigs, Offshore Supply Vessels and Platforms.

Duty brought out above is only indicative and not exhaustive. In addition to the above nature of jobs, the engaged retired employee will be required to carry out the jobs assigned by Competent Authority from time to time.

The engaged retired employee shall not:

- a. Depute another person to perform his work without the approval of ONGC.
- b. Absent himself without having previously obtained permission from such official for the period of his absence or without having been relieved by a duly competent person; and
- c. Without permission from such official, perform during his shift, any duties other than those for which he has been appointed.

The compensation package for Junior Consultant is given below

S.	Level	Designa	Monthly	Conve	Reimbur	Monthly	Total	Total
No.		tion	honorari	yance	sement	Charge on	compensati	compensatio
			um for	reimb	for	communi	on for one	n for 01 year
			First	ursem	Office at	cation	year	per person
			year	ent	Residen	facilities		
					ce			
1	Up to	Junior	27000	6500	6500	2000	42,000	5,04,000
	E3	Consult						
		ant						

Superannuated radio officers of E4 and E5 level can also apply. They will also be considered. The compensation package for Associate consultants is given below.

S.	Level	Designatio	Monthly	Conveya	Reimbur	Monthly	Total	Total
No.		n	honorari um for	nce reimbur	sement for	Charge on	compensa tion for	compensatio n for 01 year
			um for First year	sement	Office at Residen ce	commu nication facilities	one year	per person
1	E4- E5	Associate Consultant	40000	13000	13000	2000	68,000	8,16,000

# Applicant's Bio Data Form for the post of Junior/Associate Consultant (2024-25)

Kindly provide following documents along with the submission of bio-data: (Please bring the originals for the interview)

- ONGC's Id card
- Aadhar Card
- Pan Card
- Photograph
- Copy of certificates like COP, GMDSS.

Photo

1. Post applied for	:	Junior Consultant / Associate Consultant						
2. Name of Applicant :								
3. ONGC CPF No.	:							
4. Father's Name	:							
5. Date of Birth	:	//						
6. Age (as on 04.03.20	024):	years,monthsdays.						
7. (i) Designation at the time of Retirement :								
(ii) Level of designatio	ii) Level of designation at the time of Retirement (E1/E2/E3/E4):							
(iii) Discipline		:						
8. Date of Joining in C	NGC. :	/						
9. Date of Retirement	from (	DNGC :/						
10. Total Service dura	ition in	ONGC Radio Operations:yearsmonthsdays.						
11. Contact No. (Mob. No.) :								
12. Email ID 13. Address for posta		:spondence:						
		PIN Code:						
		DIM L VUO.						

14. Deta Qualific		/Technical Qualific	ation(s) (Also Pr	ovide cer	tificate for Highe	est Educational
Sl. No.	Education (	Qualification atest)	Name of the Institute(s)			
	cation Qualification erience details:	on Level: Q1/Q2/Q3	3 in ONGC :			
SI. No.	Name of Work Centre / Section	Designation/L evel)	Nature of Wor	·k	Duration (From to )	Period (Yrs/ Months)
I hereby best of ineligibi	my knowledge a ility being dete	he statements mad nd belief. In the e ected before or is liable to be reje	event of any inf after intervie	ormation wora	being found fa after joining	lse/incorrect or the post, my
Date: Place:						
					(Signature of	the Candidate)
Name o	of the candidate		CPF No. :			
Enclosu	ire :-					



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