

REPCO HOME FINANCE LIMITED

Registered Office: Repco Tower, No. 33, North Usman Road, T. Nagar,
Chennai – 600017

Dated: November 17, 2021

Repco Home Finance Limited, a premier housing finance company, promoted by Repco Bank invites applications from Indian Citizens for the post indicated hereunder:

Post: Managing Director & Chief Executive Officer

No. of vacancies: 1

1. Eligibility Criteria

i) Qualification:

- Essential Qualification: The minimum qualification is that of a Post Graduate Degree in any subject from a University Grants Commission Recognized University on a full time basis.
- Desirable: Any one of the professional qualifications such as CA/CS/ICWA/MBA

ii) Experience

- Minimum of 20 years experience in an officer's cadre in a Bank, Housing Finance Company/ other Financial Institution out of which must have worked minimum of 2 years at one level below Whole Time Director(s) and/or minimum of 1 year as Whole Time Director (Executive Director/ Managing Director etc.)

iii). Age:

- Not less than 45 years and not more than 57 years as on 31.10.2021

Point (ii) and (iii) are relaxable for deserving candidates at the recommendation of the Nomination & Remuneration Committee and approval of the Board.

2 . Remuneration:

The selected candidate will be offered Basic Salary in the scale of Rs.2,00,000-Rs.3,00,000 per month with 4.5% per annum increment and DA thereon (at present 24.49% of Basic salary) (subject to revision by the Board.)

The candidate will also be eligible for perquisites such as HRA/accommodation, vehicle, etc. The post is also eligible for benefits such as Employee Stock Options, performance incentive, etc.

Fixation of salary will be made commensurate to their experience, qualification and the existing emoluments in the present employment at the sole discretion of the company.

3. Term of office: Selected candidates will be offered tenure of 3 years, extendable at the discretion of the Board.
4. Those who are in employment at present shall send their applications preferably through the proper channel of their present employer. They can send a copy of the application in advance before the due date. In case of selection, the appointee must resign/retire from their present employment.
5. The place of posting shall be at Chennai.
6. The application shall be received latest by 5 P.M at the below mentioned address on December 15, 2021.
7. The application will not be considered if any disciplinary action has been taken against the applicant.
8. The candidates may send the resume to the following address with the envelope superscribed – Position of Managing Director & Chief Executive Officer only by registered post/speed post. Submission of application by hand delivery shall not be entertained.

**The Chairman
Repc Home Finance Limited
Third Floor, Alexander Square, Old No.34 & 35, New
No.2,Sardar Patel Road, Guindy, Chennai – 600032**

APPLICATION FORMAT for the post of MD & CEO, Repco Home Finance Limited, Chennai

1. Name of the Applicant:

2. Date of Birth & Age as on 31.10.2021:

3. Present Post Held:

4. Name of the Organization where at present working:

5. Present Gross Monthly Pay and Scale of Pay & CTC (per annum) in Rs:

i) Monthly Gross pay:

ii) Scale of Pay

iii) CTC per annum:

6. Duration of service as on 31.10.2021 at the level of **Scale VII or equivalent** (in case of All India Financial Institutions/Public Sector Bank/ Private Sector Bank / Cooperative Sector Financial Institutions) and **Chief/ Senior General Manager / Vice President** (or equivalent) in case of HFCs/ NBFCs/ other FIs (this should not be more than one level below whole time director of the respective institutions):

7. Duration of service as on 31.10.2021 at the level of whole time director:

8. Details of Educational & Professional Qualification (in chronological order starting from 10th level)

Name of the Exam Passed /Degree Obtained	Year of Passing	Name of the Institution/ Board/ University	Marks Obtained (%)	Major Subjects

9. Details of Experience*:

S.No.	Post Held on Regular Basis/ Designation	FromTo.....	Nature of Job	Experience in Housing Finance and other banking /financial activities	Remarks/any other information relevant to the post

**Experience details should clearly mention the number of years of service as an Officer*

10. Details of Disciplinary Actions faced by the applicant:

Date	Details of Disciplinary Actions	Date of Disposal	Whether exonerated	If found guilty - Details of punishment

I hereby declare that the above information is true to the best of my knowledge and I have not incurred a disqualification for appointment as a Director under Section 164 of the Companies Act, 2013.

Date

Signature

Enclosure:

- Curriculum Vitae with details of two references
- Two passport size photos