

KONKAN RAILWAY CORPORATION LIMITED
(A Government of India Undertaking)
Belapur Bhavan, Plot no.6, Sector 11, CBD Belapur, Navi Mumbai – 400 614

Employment Notification No.CO/P-R/3C/2021

Konkan Railway Corporation Limited (KRCL) a Public Sector Undertaking under the Ministry of Railways having its Corporate Office at CBD Belapur, Navi Mumbai invites applications for the following posts on fixed term contract basis in Accounts department for various Project being executed by KRCL.

POST	UR	OBC	SC	ST	TOTAL
DGM	1	--	--	--	1
AAO	2	--	--	--	2
SO	1	1	--	--	2
AA	5	1	1	--	7
Total					12

Remuneration, qualification, experience and age details.

Sr. No	Category	Fixed Remuneration per month.	No. of Posts	Essential Qualification	Professional Qualification & Experience	Age Limit (As on 01/07/2021)
1.	Deputy General Manager (Finance)	Rs. 92200/-	01	CMA / CA	Minimum 5 years experience in reputed firms / public limited companies.	45 years
2.	Assistant Accounts Officer	Rs. 65650/-	02	CMA / CA	Nil	35 years
3.	Section Officer	Rs. 55700/-	02	B.Com from a recognized university	7 years experience in Accounts department in a public limited company	40 years
4.	Accounts Assistant	Rs. 34200/-	07	B.Com from a recognized university	3 years experience in Accounts department in a public limited company	35 years

The period of the contract will be initially for a period of two years, extendable on yearly basis on satisfactory performance and mutual consent and as per requirement & if any. Remuneration may be revised from the 2nd year onward as decided by the Corporation.

Applicants have to apply in the format given below at Annexure-I to this notification. The application completed in all respect, with full signature and a self attested passport size photo affixed in the space provided along with enclosures and clearly mentioning the above Notification No. and Post applied for should reach to Dy. Chief Personnel Officer/R by email on e-mail id helpdeskrectcell@krcl.co.in on or before 17:30 hrs of 01/07/2021.

Date: 02/06/2021
Place: CBD Belapur

Chief Personnel Officer

INSTRUCTION SHEET

1.0 Age:-The candidates should not be more than Age mentioned against the notified post as on 01/07/2021. Age relaxation will be of 5 years for SC/ST candidates and 3 years for OBC candidates. Age relaxation for Ex-servicemen is discretionary.

Relaxation in age and experience can be considered for deserving candidates. In this respect, the decision of KRCL will be final and binding.

2.0 Mode of Selection:

- i) Only provisionally eligible candidates shall be called for the selection process. In case of more number of eligible applications received then candidates equal to 05 times the notified vacancies may be called based on their suitability for the job. The list of shortlisted candidate for calling for further process of recruitment will be prepared on the basis of the length of Experience of eligible candidates. In case of AAO where no experience has been specified, the candidates will be short listed on the basis percentage of marks obtained in CA/CMA. The selection will be by the way of Personal Interview through Video Conferencing or as decided by the Corporation. The specific date of interview will be intimated along with the list of short listed candidates through KRCL website. Candidates are required to go regularly through KRCL official website www.konkanrailway.com.
- ii) The candidate will be interviewed by a nominated Committee and the selection will be finalized on merit based on the performance in the interview, qualification and post qualification experience gained by the Candidate.
- iii) The decision of the Nominated Committee of KRCL shall be final and binding.

Note: Candidate Selected through VC will be appointed on the post only after verification of Original documents and prescribed Medical Examination. Candidate should carry original Application, Educational documents, Experience certificate & other documents mentioned in notification along with one set of self attested copies at the time of Document verification. Date, time and venue for Document verification will be communicated to selected candidates through website and registered e-mail id.

3.0 Court of jurisdiction for any dispute will be Mumbai.

4.0 Documents to be attached with the filled application:

- i) Attested copies of certificate in proof of qualification (As per the qualification specified in the instruction sheet) and any additional qualification mentined by the candidate in the application.
- ii) Attested copy of Proof of Date of Birth. (SSC/SLC/Birth certificate)
- iii) Attested copy of caste certificate in the format required for Central Government Employment (in case of SC/ST/OBC) and certificate in support of claims for Ex- servicemen.
- iv) Two attested passport size photographs (recent).
- v) Experience certificate.

General Information (Applicable to all applicants):-

1. Candidates who fulfil the eligibility criteria only, will be interviewed.
2. Since the post of Accounts Assistant is identified as suitable for Person with benchmark disability (PwBD), they are eligible to apply for the same. For this purpose % of disability should not be less than 40%. Benchmark will be as under;

VI	HI	LD	OD
LV	D, HH	OL, BL, MW, LC, DW, AAV	NO

Abbreviations:

VI	VISUAL IMPAIRMENT
LV	LOWER VISION
HI	HEARING IMPAIRMENT
D, HH	DEAF, HARD OF HEARING
LD	LOCOMOTOR DISABILITY
OD	OTHER DISABILITY
OL	ONE LEG
BL	BOTH LEG
MW	MUSCULAR WEAKNESS
LC	LEPROSY CURED
DW	DWARFISM
AAV	ACID ATTACK VICTIMS

3. Candidates are advised to check their eligibility before submitting application.
4. The candidates must attach attested photocopy in proof of age, caste, educational qualification, experience, Certificate in support of claims for Ex-servicemen/PWD etc failing which candidate will not be eligible for interview..
5. Candidate should attach one character certificates from Gazetted Officers/Executives Officers for certifying that he is bearing good moral character.
6. Incomplete or vague educational qualification will be invalid.
7. Even after contractual agreement, if any document/ certificate/ information are found incorrect or false in any scrutiny or verification, then the contractual service will be immediately terminated forthwith without assigning any reason and prior notice, besides legal action which may also be initiated.
8. The Corporation reserves the right to cancel/ restrict/ curtail/ enlarge the contract engagement process, if need so arises, without any prior notice and without assigning any reasons therefore.
9. Selected candidates will be required to execute a bond of Rs. 50,000/- in favour of Konkan Railway Corporation Limited on Rs.100/- stamp paper to serve the Company for the period specified in the subsequent para below or any further extended period.
10. The outstation candidates must come prepared to stay at their own expenses for Document verification, if required.
11. Selected candidate will have to pass prescribed medical examination before the contract is entered into, for fitness to perform the work awarded.
12. The selected candidates should be able to join at the project site within maximum 30 days after issuing offer of contract Engagement by KRCL, otherwise it is deemed to have lapsed.

5.0 The other broad terms of contract are given below for information of the candidate which are subject to changes at the time of actually entering into the contract, at the discretion of KRCL, which may please be noted:-

1. Initially, the contract period will be for a period of 02 year, and extendable on yearly basis on satisfactory performance and with mutual agreement as per the requirement of KRCL, if any.
2. The contractual service is required for different projects of KRCL, hence can be posted and transferred at anytime, anywhere in the project sites during contract period based on the requirement of KRCL. **This is not a regular establishment post.**

3. Monthly remuneration includes the HRA and Transportation allowance. The other benefits are as below:

- a) The selected candidates shall be entitled to reimbursement of premium of Life insurance to the extent of Rs. 500/- per month obtained from a recognized Insurance company, for self only. The reimbursement will be made to him on production of original receipt of payment of the premium.
- b) KRCL will reimburse Rs.500/- for Non-executive and Rs. 750/- for Executive towards usage of mobile phone on submission of necessary bills / vouchers.
- c) KRCL will reimburse maximum of Rs.500/- per month on submission of necessary bills/ vouchers towards medical facility to the selected candidates for self, spouse and up to 2 children within same limit.
- d) The selected candidate shall be entitled to reimbursement of premium of mediclaim policy to the extent of Rs. 500/- per month of medicalim policy of recognized insurance company for self and family taken by him (Spouse plus maximum 2 children). The reimbursement will be made to him on production of original receipt of payment of the premium.
- e) Bachelor's accommodation shall be provided, on sharing basis to candidates posted in project sites wherever feasible. No food or food/ mess allowance will be paid by KRCL. No accommodation shall be provided if the candidate is posted at offices at Navi Mumbai.

4. Corporation reserves the right to terminate the contract if the contract appointee is found unsuitable, by giving 1 month notice or payment in lieu thereof. Similarly, the appointee will be required to give 1 month notice to KRCL for termination of contract.

5. The candidate selected for the above contractual agreement shall not be absorbed in KRCL regular service. The candidate therefore, shall not have right to claim for permanent absorption in KRCL, and shall be required to give an undertaking in writing to KRCL to that effect.

6. The selected candidate shall be paid the consolidated remuneration as mentioned herein above and shall not be eligible or entitled to any other benefit or allowance. Further on engagement, he/she should also attend emergencies and other calls of duties, as demanded and expected, during their day to day activities.

7. In the event the appointee is found involved in undesirable activities such as embezzlement, unlawful activities (including passing on confidential information of KRCL), unauthorized absence, in-subordination or breach of any of the terms of contract without prejudice to the right to initiate civil/criminal proceedings, the contract appointment shall be terminated.

The termination of contract and its consequences:-

(a) In addition to the above conditions, the contract agreement shall be terminated on:-

(i) Completion of last day of contract period or any extended period thereon.

(ii) The breach of any terms of contract of employment by contract employee.

(iii) The last day of the 1 month notice period of termination issued by either side or payment in lieu thereof by either party.

(b) If any litigation on whatsoever account is initiated by or against KRCL, the cause of which lies in contract period, the presence of contract appointee will be required, even after termination or expiry of the contract agreement.

(c) Upon any premature termination or expiration of contract for any reason, the contract appointee shall return to KRCL any property belonging to KRCL, all tools and plants, documents, any passwords or user ids etc. under his control. This will include all confidential information regarding work, hard and soft copies of documents and information of whatever description of whatever form, tangible or intangible in his possession, together with copies, notes or summaries of such documents and his own working papers which are derived or based upon such documents.

(d) They will have to clear all their advance(s) or due(s), if any cash or vouchers or if any financial outstanding liabilities etc.

(e) Contract appointee will be responsible for the acts and omission(s) in the course of contractual service during the period and thereafter.

Travel on duty and expenses:-

a) Duty complementary pass for AC -2 class for DGM, AAO and SO & AC -3 Class for Accounts Assistant, may be issued while travelling on duty in the interest of organization.

b) Expenses and cost: - The fixed rate of 100% expenses at the prevailing rates per day outside during the course of contract period and will be payable as detailed below:-

For 12 hours and above:- 100%

For 6 hours and above:- 70%

Less than 6 hours:- 30%

c) Rest House:- Rest House of KRCL, if available, will be provided while on duty, if not, reimbursement of hotel charges as per rates fixed by KRCL will be allowed, on production of vouchers.

Leave:-

Contract appointee will be entitled for fully earned leave of 15 days on completion of every 6 months of contract period. This leave can be accumulated. However, no encashment is permitted. In addition, the appointee will be eligible for 8 days Casual Leave in contract year. Weekly off and other public holidays, as applicable to concerned offices, at the place of posting will be applicable. Normal working hours as applicable or as intimated at KRCL project sites are to be followed and during exigencies, some extra hour working will be required but no extra over time or any other type of allowance/ compensation for working beyond the nominated hours shall be paid by KRCL and the remuneration fixed per month includes this. The candidate does not have any type of claim for working extra hours.

Leave to be availed only after valid sanction as per KRCL norms from the controlling authority and if the candidate avails leave without valid sanction, the same will be treated as Absent without Pay.

The Contract Appointee shall be governed by Indian Laws and shall be subject to the judicial courts in the concerned state.

Statutory Income Tax, Professional Tax and other taxes will be deducted at source, as applicable from time to time.

ANY KIND OF CANVASSING WILL RESULT IN DISQUALIFICATION OF CANDIDATE AT ANY STAGE OF SELECTION WITHOUT ASSIGNING ANY REASON. NO FURTHER CORRESPONDENCE WILL BE ENTERTAINED IN THIS REGARD.

The above terms are broad in nature and only for guidance and are subject to change while entering into agreement at the time of contract appointment.

ANNEXURE-I

KONKAN RAILWAY CORPORATION LIMITED

APPLICATION FORM

*EACH ONE OF US IS RESPONSIBLE TO MAKE OUR COUNTRY CORRUPTION FREE-
SAY NO TO OFFERING OR ACCEPTING BRIBES.*

RECRUITMENT NOTIFICATION NO & DATE: _____

POST APPLIED FOR: _____

Affix passport size photo
(Signed A-crossed)

NOTE: Please note that all the columns given below should be filled in.

1	Name of the Candidate Mr/Mrs/Ms	
2	Father's/Husband's name	
3	Full Postal address with pin code	
4	Mobile number	
5	E-mail address	
6	Date of Birth (DD/MM/YYYY)	
7	Age as on 01.07.2021	
8	Gender: Male/Female	
9	Caste : SC/ST/OBC/GEN	

Education Qualification:

Name of Exam	Year of passing	Name of Board/University	Aggregate % of marks obtained

Additional Qualifications (if any):

Work Experience:

Sr.No	Posts Held	From- To	No. of years	Pay scale	Organization and brief description of job	Any other details

Current place of working, post held and substantive pay level: _____

I hereby declare and certify that the above information are true and correct to the best of my knowledge. If any information furnished by me is found to be incorrect /false, my application shall be liable to be rejected/my services are liable to be terminated at any stage, if recruited.

Date:

Place:

Signature of the applicant

List of documents enclosed (Please indicate 'TICK' [√] in the box

(NOTE: FAILURE TO ATTACH ANY OF THESE DOCUMENTS WILL RENDER THE APPLICANT INELIGIBLE)

1. Attested copies of certificate in proof of qualification (As per the qualification specified in Notification)
2. Attested copy of Proof of Date of Birth(SSLC/SSC Certificate/Birth Certificate)
3. Attested copy of caste certificate in the format required for Central Government Employment (in case of SC/ST/OBCs)
4. Two attested passport size photographs (recent).
5. Attested copy of document regarding experience, last served and others.
6. Attested copy of service certificate in support of claims for Ex- servicemen. In case of PwBD certificate issued by the concerned Medical Authorities.

I hereby certify that I have read and understood all the instructions regarding the Notification for this Post as given on website www.konkanrailway.com

(Signature of Applicant)

Date: